

Minutes

Regularly Scheduled Board of Supervisors' Meeting
5880 Enterprise Drive, Suite 100

Tuesday

June 8, 2010, 7:00 p.m.

Meeting was called to order at 7:12 p.m. by Tom Walters, Chairman of the Board. Board Members John Bentley and Richard Hallingstad, NRCS District Conservationist Mary Schrader, NCCD District Manager Lisa Ogden, and PRCD's District Manager Anita Bartlett, were also in attendance.

- **Announcements –**

Anita Bartlett, of PRCD, presented WWC Engineering's report entitled 2009-2010 Surface Water Quality Data Analysis. The results were discussed and questions answered. Anita confirmed that the Memorandum of Understanding between PRCD and NCCD was still acceptable and everyone agreed it was.

- **Minutes (May 11, 2010)** - On page three of the May 11, 2010, minutes, it was Kelly Burch who is up for re-election this fall, not "John" Burch. It was moved by John Bentley and seconded by Richard Hallingstad to approve the minutes from May 11, 2010, with the appropriate correction. With no further discussion, revised minutes were approved.

- **Unapproved Vouchers/Financial Report –**

- The list of unapproved vouchers was reviewed with minor discussion. It was motioned by Richard Hallingstad and seconded by John Bentley to approve the vouchers for payment. Motion passed. Payroll was discussed pertaining District Manager's decision to turn down Health Insurance for herself and her family. After research with the Wyoming State Retirement System, it was discovered that "once a member, always a member", so in light of that discovery, it was discussed to allow Ms. Ogden to look into other payment options (ie. Retirement, etc.) instead of the health insurance benefit. It was left to Ms. Ogden to make the decision as to how to utilize the additional moneys. It was moved by Richard Hallingstad and seconded by John Bentley to pre-approve payroll for District Manager's wages. Motion passed.
- The Perjury Statement was reviewed by the board and the perjury statement from WACD's Procedure Manual was approved for use from this point forward. The use of individual vouchers with the perjury statement, as well as a blanket voucher with three signatures and dates was discussed. The revised **Demonstration of Risk and Authorization to Incur Debt** was discussed and approved. A new document is to be presented at the next meeting for signatures. John Bentley motioned to approve the new Demonstration of Risk and Authorization to Incur Debt, and Richard Hallingstad seconded. Without further discussion, motion approved.

- **District Conservationist Update – Mary Schrader**
 - **Sage-Grouse Initiative – EQUIP/WHIP Funds**
3 Applications – EQUIP
1 Application pre-approved
Applications to use all allocated funding
Obligate contracts August 1
 - **Conservation Stewardship Program**
Sign-Up extended through June 25
1 application on hand
 - **Russian Olive Demonstration Natrona County Update**
Tentative date August 25, 2010
Bill Mill headquarters site or along North Platte River
Invite 3-4 contractors to demonstrate various types of equipment
Open to landowners
NCCD to provide water – Approved by Board
 - **Administrative Staff/Clerical Staff/Congressional Staff**
July 19th – tentative agenda attached
Welcome to attend
Certify practices, survey exercise, soils discussion
Request to district to host lunch – sandwiches, etc.? – Approved by Board
 - **June Training**
Conservation Stewardship Training – June 7, Gillette
Rangeland Health Workshop – June 22-25, Casper
Pest & Nutrient Management – June 29-30 & July 1, Gillette
 - **Farm Bill Local Work Group Meeting**
July 8 – 4:00 pm at USDA Service Center
Copy of items to be reviewed – if you can't attend the meeting, please send comments
Encourage districts to provide recommendations to NRCS to meet needs of Natrona County
- **Grants Update – Lisa Ogden**
The Approved Extension on the Kendrick Watershed Implementation Grant was discussed.
- **District Manager Update – Lisa Ogden**
 - Ms. Ogden discussed the closeout of tree sales. There were 3,025 trees sold for a total of \$4300.00.
 - The end of the year budget/FY 2011 Budget was discussed briefly. Due to the limited Board attendance this meeting, it was moved by Richard Hallingstad and seconded by John Bentley to delay further discussion until the July meeting. Motion was approved.

- **Old Business**
 - Review of the Long Range Plan was moved to the July meeting.
 - The Casper Public Utilities Meeting was discussed. No one attended due to the CPU recommendations that the agenda was full. It was discussed to attend at a later date, when we could be on the CPU's agenda.
 - Dept of Agriculture Board Member Election Information was briefly discussed.

- **New Business**
 - Waterman Subdivision Review – The County Planning Office's request for a subdivision review of the Preliminary Plat of a Minor Subdivision "Waterman Estates" was discussed. It was recommended by the board to draft a letter to the county regarding their concerns about this piece of property after pulling the proper documentation from the NRCS.
 - WACD's Golf Tournament Sponsorship was discussed and options were given.
 - Upcoming Workshops
 - i. *Water Quality Training – Module III: June 15-17th, 2010, in Douglas, WY*
 - ii. *Living & Working on the Land: August 24-26th, 2010, in Torrington, WY*
 - iii. *Water Quality Training – Module I: October 18th-22nd, 2010, in Laramie, WY*
 - Natrona County Rural Living Workshops
 - i. *Forest Health: June 16th, 2010 from 9:00 a.m. – 2:00 p.m.*
 - ii. *Urban Water Saving Techniques: August 4, 2010 from 6:00 p.m. to 8:00 p.m.*
 - iii. *2nd Annual Solar Tour: October 2, 2010 TBA*
 - Other Opportunities
 - i. *Tour of RMOTC – in conjunction with RC&D: June 22nd, 2010*
 - ii. *Farm Bill Funding Meeting: July 8th, 2010 at 4:00 p.m.*
 - iii. *NRCS Congressional Tour: July 19th, 2010 from 9:00 a.m. – 3:00 p.m.*
 - iv. *Wyoming Flycasters' Meeting: August 11th, 2010 at 7:00 p.m.*
 - v. *Area IV Meeting: September 9th, 2010, in Dubois*
 - vi. *State Convention: November 16th – 18th, in Worland*

The Board of Supervisors' Meeting was adjourned at 8:47 p.m. The next board meeting will be held July 20, 2010, at 7:00 p.m. It will include the budget hearing at the beginning of the meeting.

Respectfully submitted by Lisa Ogden.

Approved _____
Signature Date

Approved _____
Signature Date