

FY Budget Hearing Minutes
Tuesday
July 20, 2010, 7:00 p.m.

Chairman Tom Walters called to order the FY 2010 Budget Hearing at 7:06 p.m. Also in attendance were Richard Hallingstad – Board Member, Kelly Burch – Treasurer, Mary Schrader – NRCS District Conservationist, Shantel King – NRCS, and Lisa Ogden, NCCD District Manager.

- The final budget and expenditures of FY 2010 were reviewed and discussed. Appropriate changes were made between line items to ensure a balanced budget. (See attached). A motion was made to approve the amended FY 2010 budget by Richard Hallingstad, and seconded by Kelly Burch. Motion passed without further discussion.

- The proposed budget for FY 2011 was reviewed and discussed. Minor changes were made in the estimated income. It was discussed that no grants were included in the budget income or expense since they would be kept as a budget of their own depending upon grants. It was moved by Kelly Burch and seconded by Richard Hallingstad to accept the proposed estimated FY 2011 budget.

Hearing no further discussion, the budget meeting was adjourned at 7:26 p.m.

Respectfully Submitted by Lisa Ogden.

Approved _____
Signature

Date

Approved _____
Signature

Date

Board Meeting Minutes

Tuesday

July 20, 2010

Chairman Tom Walters called the regularly scheduled board meeting to order at 7:27 p.m. Also in attendance were Richard Hallingstad – Board Member, Kelly Burch – Treasurer, Mary Schrader – NRCS District Conservationist, Shantel King – NRCS, and Lisa Ogden - NCCD District Manager.

1. Announcements –

- Mary Schrader introduced Shantel King, the new NRCS Career Intern.

2. Minutes (May 11, 2010) - The minutes from June 8, 2010 were reviewed. A motion was made by Richard Hallingstad and seconded by Kelly Burch to approve the minutes. With no further discussion, the minutes were approved.

3. Unapproved Vouchers/Financial Report -

- The list of unapproved vouchers was reviewed with minor discussion. It was motioned by Kelly Burch and seconded by Richard Hallingstad to approve the vouchers for payment. Motion passed. Payroll was discussed pertaining District Manager’s salary and change in pay period. Motion was made by Richard Hallingstad to pre-approve wages for July. Motion was seconded by Kelly Burch. With no further discussion, the motion was passed.

4. District Conservationist Update – Mary Schrader

- **Sage-Grouse Initiative – EQIP/WHIP funds**
 - ★ 1 Sage grouse Initiative – EQIP
 - ★ 1 Conservation Activity Plan – EQIP
 - ★ \$350,000
 - ★ Signed Conservation Plans for SGI/CAP contracts
- **Administrative Staff/Clerical Staff/Congressional Staff**
 - ★ July 19
 - ★ Approximately 25 attendees
 - ★ Thank you again to the Conservation District for providing lunch – very good.
 - ★
- **August Meeting/ Training/Workshop**
 - ★ East Area Meeting – August 2-4, in Douglas
 - Engineering technical training for wells Tuesday (Aug 3rd) 7:30 am -5:00 pm
 - Specification
 - Geology investigation
 - In field well drilling exercise
 - Board members invited to attend
 - ★ Sagebrush training – August 16-20 at Lander
 - ★ Russian Olive workshop – August 25

- **Farm Bill Local Work Group Meeting**
 - ★ July 8 – 4:00 pm at USDA Service Center
 - ★ 6 agency partners in attendance, no landowners
 - ★ Meeting minutes are attached.

5. Grants Update – Lisa Ogden

- Lisa Ogden reported on the progress of the newsletter for the Kendrick Implementation Grant. The newsletter will be going out this week. The NCCD website was discussed. After several attempts to reach the Homestead (Intuit) site, it was decided to go with Wyoming.com for our internet website hosting. Lisa will follow up with Wyoming.com and get with BRG regarding the setup of our website. The logo was also discussed as far as to go with the traditional green logo, or the updated NACD blue/yellow logo. After some discussion, it was decided to switch to the blue/yellow logo to be more uniform with the national and state design.

6. District Manager Update – Lisa Ogden

- The Demonstration of Risk/Authorization to Incur Debt was discussed thoroughly and signed by the board members that were present. District Manager will get signatures from the board members not present this evening.
- The UAA Request from WACD was discussed and Richard Hallingstad volunteered to assist with the acquisition of data.
- The Request for Grant Proposals Clean Water Act was discussed and it was decided to focus on the Kendrick Watershed Implementation Grant at this point and not begin a new grant process.
- The County Commissioners had voted at their budget session to allow NCCD to retain the \$76,000 remaining from the Fairgrounds project to count toward our FY 2010, FY 2011, and FY 2012 yearly allocation from Natrona County.
- Lisa received raffle tickets from the Wyoming Natural Resource Foundation to be sold before the State WACD Convention.

7. Old Business –

- Review of Long Range Plan – A draft copy of the Long Range Plan was handed out to the members. It was discussed to read through the changes and make any corrections, additions, deletions, etcetera, and return suggestions to Lisa.
- A reminder about the Dept of Agriculture Board Member Election Information; Candidates need to file between Aug 4th & Aug 23rd. Lisa will pick up election forms from the county and send some to both Kelly Birch and Tom Walters.
- The progress on the Waterman Subdivision Review was updated. The project is on hold at the moment.

8. New Business

- The Reed Minor Subdivision Review was discussed along with the report from Web Soil Survey. No objectionable points beyond the survey were brought up. A letter and report will be drafted to the County Planning Office.
- Upcoming Workshops were presented:
 - *Water Quality Training – Module III: August 3-4, 2010, in Douglas, WY*
 - *Water Quality Training – Module I: October 18th-22nd, 2010, in Laramie, WY*

- Natrona County Rural Living Workshops
 - *Urban Water Saving Techniques: August 4, 2010 from 6:00 p.m. to 8:00 p.m.*
 - *2nd Annual Solar Tour: October 2, 2010 TBA*

- Other Opportunities
 - *Wyoming Flycasters' Meeting (NCCD Speaker of the Evening): August 11th, 2010 at 7:00 p.m.*
 - *Area IV Meeting: September 9th, 2010, in Dubois*
 - *State Convention: November 16th – 18th, in Worland*

The Board of Supervisor's Meeting was adjourned at 8:47 p.m. The next board meeting will be held August 10th, 2010, at 7:00 p.m.

Respectfully Submitted by Lisa Ogden.

Approved _____
Signature

Date

Approved _____
Signature

Date