

Minutes
Board of Supervisors' Meeting
Tuesday, November 9, 2010, 7:00 p.m.

Meeting was called to order by Chairman Tom Walters at 7:05 p.m. Also in attendance was Tyrone Fittje – Vice-Chairman, Kelly Burch – Treasurer, John Bentley – Supervisor, Sue Willey – FSA, Shantel King – NRCS, and Lisa Ogden – NCCD.

1. Announcements – There were no announcements.
2. Minutes –
 - Chairman Walters asked for discussion regarding the meeting minutes for October 12th, 2010. Hearing none, a motion was made by John Bentley and seconded by Kelly Burch to accept the minutes as presented. Motion carried.
3. Unapproved Vouchers/Financial Report -
 - Lisa Ogden presented and discussed the Unapproved Voucher List, discussing each expense. Motion was made by Kelly Burch and seconded by John Bentley to approve vouchers for payment. Motion carried. Motion was made by Kelly Burch and seconded by John Bentley to approve payroll. Motion carried.
 - Status of Funds was discussed and bank statements were reviewed by Board.
 - It was discussed that per new federal rules, that payroll taxes were to be paid by electronic funds transfer only at the beginning of 2011. Lisa Ogden will be responsible for setting up the online account and ensuring that the voucher is approved before payment is made.
4. District Conservationist Update –
 - Shantel King gave the District Conservationist's Report. (See Attached)

Workload

- Activity Based Costing 2010 (ABC)
 - Working on data entry
 - Deadline for completion is November 19, 2010
- Field visits and preliminary planning for new requests
- Completing modifications on contracts to re-schedule practices not completed in 2010
- Completing status reviews and field visits
- Adam is working with landowners on stake out and design for irrigation projects funded in 2010 and not started yet
- Baseline inventory for Farm and Ranchland Protection Program contract funded in 2010 in Natrona County

FY 2011 Program funding Reminder

- Farm Bill programs – November 19, 2010
 - EQUIP, WHIP
 - Initiatives – Sage Grouse, Organic, Energy & High Tunnel
 - Easement programs – WRP, GRP, FRPP
 - Conservation Stewardship Program – Jan 2, 2010

Meetings

- Wyoming Section SRM – November 9-10, 2010, Laramie - Mary
- Women in Agriculture Meeting – November 12, 2010, Casper - Mary
- WACD meeting – November 17-18, 2010, Worland - Mary
- Wyoming Soil & Water Conservation Society meeting - No-Till Workshop in Cheyenne – Shantel

Annual Leave

- November 19-26, 2010 - Mary

Civil Rights Committee

- Assist with Quality Assurance Review for the Laramie FO – November 30 and December 1, 2010 - Mary

5. Grants Update –

- Lisa Ogden gave the grants update. The fall newsletter is set to mail out during the first week of December. The end of the year report is due in December and will be completed with a reimbursement request.
- Lisa Ogden will be applying for the Water Quality Grant available through the Department of Agriculture.

6. District Manager Update – Lisa Ogden gave the District Manager Update.

- Lisa discussed her attendance at the grant writing seminar and the WET, WILD and Project Learning Tree Class. Both were wonderful opportunities.
- Tree Order Forms were mailed November 5th, 2010.
- Legislative Breakfast will be November 10th, 2010. Please come and wear your yellow shirt.

7. Old Business

- Raffle Tickets for WNFR were discussed, and several sold.

8. New Business

- Kelly Burch discussed the Rangeland CRM and the possibility of cost-sharing for spraying cheat grass on the old prairie dog towns. It was decided that cost-share would only be available for those contracts that were previously treated for prairie dogs, and that the cost share would be 15% of Weed & Pest Expenses, not to exceed \$3.25/acre, only up to a total expense of \$9,000.00. Kelly Burch will get back with Weed & Pest with these numbers and determine a plan on taking applications and determining best usage of funds.
- Upcoming Workshops
 - i. Intermediate Design Course Erosion Control, December 1, 2010 in Laramie (\$20/person)
- *Other opportunities:*
 - i. *Sage Grouse Plan Amendments Environmental Impact Statement Work Groups:*
 - 1. Nov 15th – 17th, Cheyenne, WY
 - ii. *State Convention: November 16th – 18th, in Worland (So far: Mary (Wed night only), Lisa (Tues, Wed night), Tom (Tues, Wed night), Shelly (Wed night only)*
 - iii. *NACD Annual Convention: Jan 30 – Feb 2, 2011, Nashville, TN*

9. The next meeting date will be December 14th, 2010, and 7:00 p.m.

Kelly Burch motioned to adjourn the meeting and Tyrone Fittje seconded. Chairman Walters adjourned the meeting at 8:04 p.m.

Respectfully Submitted by Lisa Ogden,

Signature

Date

Supervisor's Signature

Date

Supervisor's Signature

Date