

## **Minutes**

### **Regularly Scheduled Board of Supervisors' Meeting Tuesday, December 14th, 2010, 7:00 p.m.**

Meeting was called to order by Chairman Tom Walters at 7:12 p.m. Also in attendance was Tyrone Fittje – Vice Chairman, John Bentley – Supervisor, Brian Jensen – Game & Fish, Mary Schrader – NRCS, Lisa Ogden – NCCD, and Andy Anderson.

1. **Announcements** – There were no announcements.

2. **Minutes** –

- Chairman Walters asked for discussion regarding the meeting minutes for November 9th, 2010. Hearing none, a motion was made by Tyrone Fittje and seconded by John Bentley to accept the minutes as presented. Motion carried.

3. **Unapproved Vouchers/Status of Funds** –

- Lisa Ogden presented and discussed the Unapproved Voucher List, discussing each expense. Motion was made by Tyrone Fittje and seconded by John Bentley to pay the vouchers as presented. Motion passed. It was moved by John Bentley and seconded by Tyrone Fittje to pre-approve the voucher for UAA Overtime for Ms. Ogden. Motion passed. Mileage for Board Members for 2010 will be paid during the next board meeting. Status of Funds was discussed and bank balances were reviewed with the bank statements.

4. **District Conservationist Update** –

- Mary Schrader gave the District Conservationist Update.

#### **Workload**

- Developing maps and estimated cost for FY2011 applications.
  - 9 irrigation applications – 1 in Converse Co, 1 in Carbon Co
  - 3 grazing lands applications
  - 1 sage grouse application

#### **Farm and Ranchland Protection Program**

- Request letter from NCCD in support of this project and significance of area to county – example letter for your reference

#### **Conservation Stewardship Program**

- Accepting applications for funding for FY2011 until January 7, 2010

#### **Farm Service Agency Assistance**

- Map and letter for NAP program – loss of production due to grasshoppers

#### **MGT 5**

- Livestock well geologic investigation





## **Civil Rights**

- Assisted with Civil Rights portion of Quality Assurance Review for Laramie FO - November 30 & December 1, 2010
- Review Civil Rights with board
  - 1619 form

## **Review MOU**

- Discuss agreement between NRCS and NCCD – state level agreement
- No local agreement at this time

## **Detail to Cheyenne**

- Shantel has been assisting the Cheyenne Field Office with developing Conservation Reserve Program contracts – November 29 to December 19, 2010
- Possible extension of detail through January 2011

## **Annual Leave**

- December 16-17, 27-30 – Mary
- December 20-23 - Shantel

## **5. Grants Update –**

- Lisa Ogden gave the Grants Update:
  - i.* Kendrick Implementation Grant – The December Newsletter was mailed out the beginning of December. Ms. Ogden is meeting with BRC next week to discuss the progress of the website. It should be online by the first of 2011.
  - ii.* Lisa Ogden applied for Water Quality Grant thru Dept of Ag/WACD. We should hear from them by the first of 2011.
  - iii.* The InterTech Proposal for water sampling for 2011 was discussed. Their fees have risen to \$6500 for the year and they would require the assistance of the District Manager or a Supervisor during each sampling session. Tyrone Fittje moved to accept the proposal, and John Bentley seconded. Motion passed. Ms. Ogden will inform InterTech, and set up a sampling schedule for next month.

## **6. District Manager Update –**

- Lisa Ogden gave the District Manager Update:
  - i.* Tree Orders to date come to 500 trees. So far, there are no outs.
  - ii.* The Dept of Audit Report is nearly complete, with Anita Bartlett, Powder River Conservation District, returning to assist with the Audit on December 15<sup>th</sup>. It was discussed to present Ms. Bartlett with a gift card for her assistance with the Self-Audit.
  - iii.* The Rural Living Grant through RC&D was accepted and the schedule for Rural Living Workshops will be determined at the first of 2011.

## **7. Old Business –**

- There was no old business to be discussed.

**8. New Business -**

- Due to the limited board members present, it was discussed to hold the election of officers for 2011 until the next Board Meeting in January. Chairman Tom Walters will be present at the next meeting.
- The new Oath of Office for Kelly Burch was received and filed.

9. The next meeting date will be January 11<sup>th</sup>, 2011, at 7:00 p.m.

Tyrone Fittje moved to adjourn the meeting and John Bentley seconded. Hearing no further discussion, Chairman Walters adjourned the meeting at 8:38 p.m.

Respectfully Submitted,

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Lisa Ogden, District Manager

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Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date