

Minutes
Regularly Scheduled Board of Supervisors' Meeting
5880 Enterprise Drive, Suite 100
Tuesday
January 11, 2011, 7:00 p.m.

Meeting was called to order by Chairman Tom Walters at 7:06 p.m. Also in attendance were Tyrone Fittje – Vice-Chairman, Kelly Burch – Treasurer, Richard Hallingstad – Supervisor, Andy Anderson, Tom Watson – NRCS, Tim Schroeder – NRCS, Mary Schrader – NRCS, and Lisa Ogden – NCCD. John Bentley – Supervisor, arrived after meeting was called to order.

1. Announcements –

- Tom Watson, of NRCS, announced Mary Schrader's promotion to the State Office. Tim Shroeder, of Douglas, will be acting DC until a replacement District Conservationist can be hired. He is estimating late February or early March before a replacement will start.

2. Officer Election –

- Chairman Walters moved the election of officers to the beginning of the meeting. A motion was made by Kelly Burch for the following nominations:
 - Tyrone Fittje – Chairman
 - John Bentley – Vice- Chairman
 - Richard Hallingstad – Treasurer
- After some discussion, John Bentley seconded the motion. The motion passed and the nominations were accepted. Tyrone Fittje accepted his new position of Chairman. John Bentley accepted his new position of Vice-Chairman, and Richard Hallingstad accepted his position of Treasurer.
- Chairman Tyrone Fittje continued the meeting.

3. Minutes –

- Chairman Fittje called for discussion regarding the meeting minutes for December 14, 2010. Hearing none, a motion was made by Kelly Burch and seconded by John Bentley to accept the minutes as presented. Motion carried.

4. Unapproved Vouchers/Status of Funds

- Lisa Ogden presented and discussed the Unapproved Voucher List, discussing each expense. Motion was made by Kelly Burch and seconded by Richard Hallingstad to pay the vouchers as presented. Motion passed. Status of Funds was discussed and bank balances were reviewed with the bank statements.

5. District Conservationist Update –

- Mary Schrader gave the District Conservationist Update. See attached report.

6. Grants Update –

- Lisa Ogden gave the grants update:

- i.* **Kendrick Implementation Grant** – Website will be live very soon. It was discussed whether to utilize remaining funds for news articles or newsletters, and it was unanimous to implement a couple of news articles in the Wyoming Roundup. The next newsletter will be sent out in the beginning of February.
- ii.* **Water Quality Grant thru Dept of Ag/WACD** – Lisa Ogden had a phone conference with Wyoming Department of Agriculture Board of Directors on January 11, 2011, and was approved for funding for \$29,769.28, to cover water sampling and testing for 2011 and 2012. This grant includes two newsletters and/or articles to be submitted within the two year period.
- iii.* **319 Grants Available** - The available 319 grant potentials were discussed. Lisa Ogden, Richard Hallingstad, and Kelly Burch, had met with Nephi Cole and Cathy Rosenthal, with NRCS and WACD, on January 6th, 2011, to discuss the potential of applying for a 319 grant through DEQ by either May or November of 2011. There is an abundance of funding for those districts that either have a TMDL or a full watershed study in process, or completed. A spreadsheet was distributed to each board member explaining the correlation between the above Water Quality Grant, and utilizing this grant as In-Kind moneys for the 319 Grant. Projects discussed included Russian Olive removal with the City of Casper, as well as Natrona County Weed and Pest, or working with Casper Alcova Irrigation District with repair to old irrigation components, or lining more canals. The project has to be directly related to the TMDL Implementation Plan, so Ms. Ogden will speak with RESPEC to determine what potentials that there may be and report to the board.

7. District Manager Update –

- Lisa Ogden gave the District Manager Update.
 - i.* There have been 1257 trees ordered to date.
 - ii.* Base Funding Materials have been successfully turned In to WACD and WDA.
 - iii.* WACD has updated the form for Oaths of Office. They would like each board member to complete the new form, along with a Notary’s signature. Forms were given to everyone to return to the office.
 - iv.* The YTD Budget was handed out to the board members for them to review and discuss next board meeting.
 - v.* The Home Show is March 18, 19 & 20th. Board Members were asked to mark their calendars to assist with the booth. A sign up sheet will be available starting next board meeting.

8. Old Business -

- Election of Officers for 2011 was held earlier in the meeting. No other Old Business.

9. New Business

- A Letter of Consideration was submitted by Andy Anderson to become a Board Member for Natrona County Conservation District. Mr. Anderson gave a short biography to the board and his appointment was discussed. Richard Hallingstad made a motion to appoint Mr. Anderson as a board member, and Kelly Burch seconded. Lisa Ogden will fill out the appropriate forms and write a letter to WACD and the Wyoming Board of Agriculture to approve this appointment.
- Two funding requests were brought forward and discussed. Wyoming FFA requested a donation of a minimum of \$190 to purchase books for their in-school programs. The board agreed to take

home the letter of request and to discuss this potential in the next board meeting. The other request was the Teton Science School for cash donations for their school. The Board chose not to donate to Teton Science School at this time.

- WyRED (Wyoming Resource Education Days) has requested that NCCD host the WyRED camp in June. It is a week long camp for teenagers to learn about soils, grasses, and range management. The board requested that the District Manager get additional information regarding the camp before making a decision. More information will be brought to the next board meeting.

- **Upcoming opportunities:**
 - i.* WACD Employee Certification Training – Late February, Unknown location
 - ii.* WCDEA Employee Training – March 29th – 31st, Unknown location
 - iii.* Module II Water Quality Training – April 20th – 22nd, Lander

10. The next meeting date will be February 8, 2011, at 5:00 p.m.

Kelly Burch motioned to adjourn the meeting and Richard Hallingstad seconded. Hearing no further discussion, Chairman Fittje adjourned the meeting at 8:50.

Respectfully Submitted,

Lisa Ogden, District Manager

Date

Supervisor

Date

Supervisor

Date