

**Minutes**  
Regularly Scheduled Board of Supervisors' Meeting  
***Tuesday - April 5, 2011, 7:00 p.m.***

Chairman Fittje called the meeting to order at 7:20 p.m. Also in attendance were John Bentley – Vice Chairman, Richard Hallingstad – Treasurer, Andy Anderson – Board Supervisor, Kelly Burch – Board Supervisor, Lisa Ogden – District Manager, and Adam Wyant – District Conservationist.

1. Announcements –  
The Casper Alcova Irrigation Board (CAID) monthly meeting is Friday, April 8<sup>th</sup>, at 1:30 p.m. Kelly Burch and Lisa Ogden volunteered to attend to discuss the recently vacated Manager position at CAID.
2. Minutes –  
Chairman Fittje called for a discussion regarding the meeting minutes for March 15, 2011. Hearing no discussion, Kelly Burch moved to accept the minutes as presented, with John Bentley seconding. Motion passed.
3. Unapproved Vouchers/Status of Funds –  
Lisa Ogden presented and discussed the list of unapproved vouchers and went through each expense individually. It was moved by Kelly Burch and seconded by John Bentley to approve and pay the vouchers. Motion passed. The Status of Funds was discussed and the bank statements were reviewed by the board.

The board discussed having the District Manager research transferring moneys from the WGIF fund to Hilltop savings account, due to the higher interest rate being paid at Hilltop National Bank. After determining whether or not that there are any penalties for transfer, any minimum balance, etc., it was decided that if there were no penalties, to transfer the moneys to Hilltop National Bank Savings, leaving \$2000 over the minimum balance required at WGIF in that account. It was moved by John Bentley and seconded by Richard Hallingstad for the District Manager to follow through with this item of business. Motion passed.

4. District Conservationist Update –  
Adam Wyant gave the following report:

**March 16** - NRCS and FSA attended training in Gillette on the Food Security Act - topic of the day was on AD-1026 requests for HEL and Wetland determinations and our role in completing these requests etc...

**March 18 & 19** – DC worked at the Conservation District's booth at the Home Show

**March 23** – Shantel King and Adam Wyant did residue monitoring with Brian Jensen and Everet Bainter on SGI contract for M & D Land Company

**March 23** - Lisa Ogden and Adam Wyant sent out letters for the Local Work Group

**March 26** - LWG ad was in the Roundup & Casper Star Tribune

**March 28** - Sue Willey and Adam Wyant went to Wild Winds to try to verify reseeding of CRP

**March 30 & 31** – Adam was in Douglas at the area office for new DC orientation/training

**April 5** - Area office reviewed EQIP applications

2 approved today

3 more will be in a few days when the system updates vendor information

The rest (5) have some paperwork I'm waiting on before they can become contracts

Since the last meeting, Adam has been working on finishing up the EQIP applications for the area office review and contracting, getting ready for the local work group meeting which is this Thursday, April 7, 2011, and other day to day activities.

5. Grants Update –

Lisa Ogden had no further developments or changes on the current grants.

6. District Manager Update –

7. Lisa Ogden gave the District Manager Update.

- a. Tree Orders - 3415 have been ordered to date. Delivery will be during the second week in May. John Bentley and Richard Hallingstad volunteered to assist with sorting the trees.
- b. Lisa Ogden attended the WCDEA Employee Training in March. The emphasis was on the newly developed SuiteWater program which allows the districts access to UW's databases, GIS mapping services, geographic and population density data, etc. There was also QuickBooks training during the session. This training will be reimbursed by the Department of Agriculture Lab Funds.
- c. Lisa Ogden will attend the Module II Water Quality Training on April 13<sup>th</sup>, 14<sup>th</sup> & 15<sup>th</sup> in Lander. This training will also be covered by Lab Funds.
- d. The Home Show was successful, with plenty of Board coverage, as well as FSA and NRCS staff assistance. Sixty-five bags of polymer were sold and lots of tree order forms were handed out.
- e. There is a WY-NRCS Soil Survey Meeting on April 26<sup>th</sup> at 10:00 a.m. – 3:30 p.m. if anyone is interested in attending.
- f. The City of Casper - CPU Update & Meeting is April 27<sup>th</sup> at 7:00 a.m. in the City Hall Downstairs Meeting room. Tyrone Fittje, John Bentley and Lisa Ogden will attend and give an update, as well as ask the board to re-consider the funding allocation for FY2013. We will meet at 6:00 a.m. at Sherries to discuss the speaking points for the meeting.
- g. WyRED camp is scheduled for June 20<sup>th</sup>-24<sup>th</sup>. It has been arranged for the students and chaperones to stay at Natrona County High School, and utilize the NCHS cafeteria for food during the day (still some details to be worked out). Information packets have been sent out across the state by the Society for Range Management and the deadline to register will be in May 20<sup>th</sup>.

8. Old Business

- a. During the next meeting, the board will begin considering the budget for FY 2013. Lisa Ogden will bring up to date budget information for FY 2012.
- b. The FFA Banquet will be April 28<sup>th</sup>, at 6:00 p.m. at Poison Spider School. Lisa Ogden will take care of the RSVPs for the board.

9. New Business

a. Upcoming opportunities were presented:

- i. **Healthy Grasses, Healthy Horses Rural Living Workshop** – April 6<sup>th</sup> – UW Extension 6-8 p.m.*
- ii. **Module II Water Quality Training** – April 13<sup>th</sup>, 14<sup>th</sup> & 15<sup>th</sup>, Lander – Lab Funds*
- iii. **Edible Gardening Rural Living Workshop** – April 27<sup>th</sup>, UW Extension 6-8 p.m.*

Chairman Fittje asked for any other new business. The meeting date for the next NCCD Board Meeting was set for May 10<sup>th</sup>, 2011, at 7:00 p.m.

Chairman Fittje called for a motion to adjourn the meeting. Kelly Burch motioned to adjourn the meeting and Richard Hallingstad seconded the motion. Motion passed. The board meeting was adjourned at 8:45 p.m.

Respectfully Submitted,

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Lisa Ogden, District Manager

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Date

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Supervisor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date