

Minutes
Regularly Scheduled Board of Supervisors' Meeting
Tuesday, July 19th, 2011

Vice-Chairman John Bentley called the regularly scheduled board meeting to order at 7:48 p.m. after the adjournment of the Budget Meeting. Also in attendance were Richard Hallingstad – Treasurer, Kelly Burch – Supervisor, Andy Anderson – Supervisor, Adam Wyant – NRCS District Conservationist, Justin Krajewski – RESPEC, Cory Foreman – RESPEC, and Lisa Ogden – NCCD District Manager. Chairman Tyrone Fittje was excused.

1. Announcements –

- a. Cory Foreman and Justin Krajewski gave a presentation on the progress of the TMDL and the TMDL Implementation Plan, followed by a 319 Grant discussion. Ideas for the grant included a new SAP, an updated watershed plan, collaborating with CAID, City of Casper, and the Natrona County Weed & Pest to ensure the best use of the funding. NCCD would need to establish Memorandums of Understanding with these entities. It was moved by Kelly Burch and seconded by Andy Anderson to go forward in applying for a 319 grant. Motion was passed. Lisa Ogden and Richard Hallingstad will meet with Justin Krajewski and Cori Foreman on Wednesday, July 20, 2011, to discuss direction and plan.

2. **Minutes** – Vice-Chairman Bentley called for discussion regarding the meeting minutes for the June 14, 2011, board meeting. Hearing none, he called for a motion to approve the minutes. Richard Hallingstad moved to approve the minutes as presented, and Andy Anderson seconded. Motion passed.

3. **Unapproved Vouchers/Status of Funds** – Lisa Ogden presented the Unapproved Vouchers for discussion. Vouchers were reviewed and discussed. Richard Hallingstad made a motion to accept the unapproved vouchers for payment. Andy Anderson seconded. Motion passes. The status of funds was presented along with the bank statements and reconciliations for each account. Board of Supervisors reviewed the accounts.

4. **District Conservationist Update** – Adam Wyant gave the District Conservationist Update:

Week of June 13-17 - I completed energy trainings in AgLearn. Friday sage brush establishment training in Wright at the NARM coal mine.

Week of June 20-24 - WYRED week. Paid [REDACTED] EQIP center pivot. Completed HEL determination on [REDACTED] property. Thursday attended WYRED for a few hours in the afternoon. Checked [REDACTED] pivots and pipelines.

Week of June 27-July 1 - Monday went to wetland training in Wheatland. Tuesday Adam and I surveyed at [REDACTED] for livestock pipelines and tanks, stopped at [REDACTED] to check to see if any work had been done on the CRP replanting (nothing had been done this spring). Friday took annual leave.

Week of July 4-8 - Annual Leave all week.

Week of July 11-15 - Monday National Civil Rights Review in our office. Tuesday NPR Se TMDL Implementation Meeting. Thursday Willow Hibbs (HEB) came over and met with [REDACTED] and myself and discussed the work to be done on the SGI contracts and other potential projects in the county. Went to [REDACTED] with Shantel, Sue, and Gregor Goertz to look at the CRP and decide what route to take with the contract.

As always I'm working on EQIP contract management and other day to day activities. I have been having Cindy work on better organizing our files and cleaning up around the office every Tuesday.

Upcoming events - August 9th and 10th NRCS East Area Meeting in Casper
Conservation District Area 4 Meeting in Saratoga

5. Grants Update –Lisa Ogden gave the grants update:

- a. Kendrick Implementation Grant - Met with Jennifer Zygmunt, of Wyoming DEQ , to discuss the completion of the Kendrick Implementation Grant. Final Rough Draft Report is due July 31, 2011, along with the reimbursement request. The reimbursement to the district will be \$47,408.83.
- b. Board of Agriculture Water Testing Grant – Water sampling is continuing on seventeen sites, with the next sampling event on July 21, 2011.
- c. 319 Grant Application – Discussed during the Announcements.
- d. Lab Funds Reimbursement - It was discussed that the lab funds are a “use it or lose it” type reimbursement, so future discussion needs to be held on how to utilize those funds properly (ie. Waders, lap top, equipment, training, etc.). There has been \$866.04 spent to date, out of \$4264.00 for July 2010, through June 2012.

6. District Manager Update – Lisa Ogden gave the District Manager Update:

- a. Ms. Ogden attended ArcView Training on June 14, 2011. It was an excellent training that will assist greatly with any future projects such as the UAAs, etc.
- b. WyRED camp was successful, with 23 youth 18 and under, 4 youth 19-23, and 5 adults participating in the camp. A budget is attached showing expenditures versus income, as well as those that still owe moneys, but that have been invoiced.
- c. Rural Acreage Report – The final grant report for the Rural Living Grant for RC&D was completed and sent in on June 29, 2011. This reimbursement will go to Historic Trails RC&D.
- d. On July 12th , a meeting with RESPEC was held to discuss the TMDL information. Lisa Ogden and Richard Hallingstad attended. Discussion was regarding the progress of the Implementation Plan for the TMDL, as well as ideas for the upcoming 319 grant application.
- e. Ms. Ogden received training on the website from Business Resource Group on July 13, 2011, so that NCCD can continue to update the website that was developed through funds in the Kendrick Implementation Grant.
- f. Ms. Ogden has missed the last few Platte River Revival meetings with the City of Casper. She has kept in touch with Jolene Martinez to keep up to date on the plan for the September 17, 2011, Revival.

7. Old Business

- a. Lisa Ogden discussed WyRED completion and budget. NCCD was able to hold the camp within the budget of the income due to utilizing Natrona County High School as our site, as well as donations from Walmart East, Sam’s Club, and RESPEC. A final budget sheet is attached.

8. New Business

- a. Upcoming opportunities were presented:
 - i. Water Quality Training Module III, July 26th-28, Buffalo
 - ii. BMP Water Quality Training, August 22-25, Saratoga
 - iii. Area IV Meeting, September 9th, 2011, Saratoga
 - iv. Platte River Revival, September 17, 2011, Casper
 - v. Water Quality Training Module I, October 10-14, Laramie
 - vi. WACD State Conference, November 15-17, Lander
- b. The next NCCD Board Meeting will be August 9, 2011, at 7:00 p.m.

Vice-Chairman Bentley asked for any other discussion. Hearing none, Kelly Burch moved to adjourn the meeting and Andy Anderson seconded. The meeting was adjourned at 9:54 p.m.

Respectfully Submitted by Lisa Ogden, NCCD District Manager.

Lisa Ogden

Date

NCCD Supervisor

Date

NCCD Supervisor

Date