

Minutes

Regularly Scheduled Board of Supervisors' Meeting

Tuesday, September 13, 2011

Chairman Fittje called the meeting to order at 7:02 p.m. In attendance were John Bentley – Vice-Chairman, Richard Hallingstad – Treasurer, Kelly Burch – Supervisor, Andy Anderson – Supervisor, Shantel King – NRCS, Cory Foreman – RESPEC, Justin Krajewski – RESPEC, and Lisa Ogden – NCCD District Manager.

1. Announcements –

Lisa Ogden announced to the Board that Shelly Anderson, previous HT RC&D Coordinator has obtained a new position in Center, Colorado, and that her final day will be September 23rd, 2011.

RESPEC discussed the 319 Grant Proposal Final Draft that will be delivered to Wyoming DEQ in person by RESPEC on September 14, 2011. The board reviewed the proposal and Kelly Burch moved to execute the Final Draft as written, while John Bentley seconded the motion. Motion passed. Lisa Ogden will email the final budget information in electronic format to Jennifer Zygmunt to go with the Final Proposal and ensure that all documents arrive at Wyoming DEQ in a timely manner. The board will be required to present the grant proposal to the 319 Task Force on November 9th & 10th, 2011.

2. Minutes –

Meeting Minutes for August 9, 2011, were reviewed and discussed. One typo was found in the minutes and noted. Kelly Burch moved to accept the minutes as corrected, and Richard Hallingstad seconded. Motion passed. Corrections will be made for signatures next board meeting.

3. Unapproved Vouchers/Status of Funds –

Unapproved Vouchers and Status of Funds were presented. The vouchers were discussed individually. Richard Hallingstad moved to accept the unapproved vouchers for payment and Kelly Burch seconded. Motion passed. The Status of Funds was discussed and bank statements were reviewed along with the reconciliation reports on each account. Status of Funds was accepted and signed by the Board.

4. District Conservationist Update –

- a. Shantel King gave the District Conservationist's Update for Adam Wyant, who was not present. It was as follows:

Week of August 8-12

9-10 NRCS East Area Meeting.

Week of August 15-19

Monday, Shantel and I met with [REDACTED] to look at his field for siderolls. Tuesday Area office staff here to look at potential WRP easement on [REDACTED] and we will be working on submitting an application for FY 2012. Wednesday worked at the NRCS booth at the State Fair. Friday, I took the day off.

Week of August 22-26

Adam, Shantel, and I had a meeting with [REDACTED] to look at the problem with the irrigation ditch and control box. Adam and I had a preconstruction meeting with [REDACTED] and his contractor. Tuesday – ATV training at Poison Spider

Track. Wednesday, Willow, Shantel, and I met with [REDACTED] to look at his operation and [REDACTED] will write up a report of his recommendations. Thursday I met with 3 of [REDACTED] to discuss the issues there. Friday, met with [REDACTED] s to look at creek issues they called about (turns out they want help getting rid of cattails). Met with [REDACTED] and delivered and discussed his pivot design.

Week of August 29-September 2

In training all week "Hydraulics for Technicians".

Week of September 5-9

Monday office closed for Labor Day. Thursday, I worked the NRCS booth at the WY Game & Fish Heritage Expo. Friday attended the WACD Area 4 meeting in Saratoga.

Week of September 12-16

Annual Leave

As always I'm working on EQIP contract management, meeting with producers for conservation planning for FY2012 EQIP applications and other programs, PRS reporting for the end of the fiscal year, and other day to day activities.

Upcoming events

September 20-22 "Economics for Conservation Planning" training

Should have new office furniture delivered by October 3rd

Monday October 10th – Office Closed for Columbus Day

5. Grants Update –

Lisa Ogden gave the Grants Report. Final Report for the Kendrick Implementation Grant was completed and submitted with suggested changes by Wyoming DEQ. Payment will be made by automatic deposit to account. At that point, moneys will be transferred into the Hilltop National Bank savings.

Board of Agriculture Water Testing Grant is proceeding with Water Sampling scheduled for Thursday, September 15th. A report to the Department of Agriculture will be made by the end of the year.

Level I Watershed Study Application was faxed and mailed to the Wyoming Water Development Commission. Ron Vore had a couple of questions, and the answers were submitted to him. NCCD is to present the request to WWDC on November 2nd & 3rd, 2011.

TMDL Implementation Grant was discussed previously.

6. District Manager Update –

Lisa Ogden gave the District Manager Update.

When speaking for the Teton Science School teacher's group, it was discussed to allow teachers and schools to borrow the enviroscape for presentations within their schools or educational groups. The board approved the idea as long as it was recorded who checked out the materials and its return was ensured.

The Platte River Revival is Saturday, September 17th, 2011. Ms. Ogden will be leading a group of youth and demonstrating water sampling techniques. The water will be tested for dissolved oxygen, pH, temperature and conductivity. These figures will be entered onto the World Wide Monitoring Day website.

Richard Hallingstad and Lisa Ogden attended the Sweetwater Level I Study public meeting at the Mormon Handcart site on August 23, 2011. We were able to view the documents that are compiled during a Watershed Study and see the example of the 20 year plan that is established at the end of the study.

Ms. Ogden discussed the Department of Agriculture Requirements for our base funding that are remaining. The only remaining requirements are the Legislative Breakfast, Annual Plan, Annual Report, Summary of Accomplishments and the Department of Audit requirements (Survey of Funds and Self-Audit). A draft of the Annual Report and Annual Plan was handed out to all board members asking for any changes, corrections, etc., to be turned in by the next meeting.

Ms. Ogden had a meeting with Justin Krajewski and Jared Oswald from RESPEC on September 1, 2011, along with Jennifer Zygmunt of DEQ to discuss the TMDL Implementation 319 grant proposal. Ms. Zygmunt gave her suggestions and ideas for changes and/or corrections to the proposal before submitting the document.

Richard Hallingstad and Lisa Ogden, along with DC Adam Wyant attended the Area IV Meeting in Saratoga on September 9th.

Ms. Ogden discussed the need to present to Natrona County Commissioners soon. She will set up a date after the presentations on the grant proposal and the watershed study application.

Lab Funds were discussed, along with the need to establish a plan for spending the remaining dollars.

Historic Trails is hosting a Solar Celebration at MOW September 14th, 2011, with a Press Conference at 1:30 p.m. and then a public dinner and celebration at 5:00 p.m. – 7:30 p.m. Everyone is welcome to attend. Richard Hallingstad will be speaking at the press conference as a representative of Historic Trails RC&D.

Ms. Ogden would like to attend the Ag & Energy Workshop in Laramie on September 29th, 2011, for the workshop, but also to present award to Jenni Thompson on behalf of Historic Trails RC&D. The board approved this expense.

7. Old Business –

There was no old business to discuss at this time.

8. New Business –

Brian Connelly of NC Weed & Pest called to discuss utilizing some of the remaining CRM Prairie Dog funds to treat the cheat grass on previously treated prairie dog areas. The board discussed this potential and made a decision to save the funds for prairie dog treatment. Ms. Ogden will pull the previous CRM agreements and ensure that there was no indication on the contracts for future cheat grass treatment.

Upcoming opportunities were discussed:

- i.* Meals on Wheels Celebration, September 14, 2011, 5:00 p.m. – 7:30 p.m.
- ii.* Platte River Revival, September 17, 2011, Casper
- iii.* Agriculture & Energy Workshop, September 29th, 2011, Laramie 7:30 – 4:35
- iv.* Water Quality Training Module I, October 10-14, Laramie (cancelled)
- v.* WACD State Conference, November 15-17, Lander

The date for the Next NCCD Board of Supervisors' Meeting will be October 11, 2011, at 7:00 p.m.

Chairman Fittje called for motion to adjourn the meeting. John Bentley moved and Andy Anderson seconded. Motion passed. Meeting adjourned at 8:52 p.m.

Respectfully Submitted,

Lisa Ogden, NCCD District Manager

Date

Supervisor

Date

Supervisor

Date