

Meeting Minutes
Regularly Scheduled Board of Supervisors Meeting
Tuesday, April 10, 2012

Chairman Fittje called the meeting to order at 7:28 p.m. Also in attendance were Kelly Burch – Supervisor, Andy Anderson – Supervisor, Adam Wyant – NRCS District Conservationist, and Lisa Ogden – NCCD District Manager. John Bentley and Richard Hallingstad were absent.

1. Announcements –

- a. Don Pavach, of Natrona County Farm & Ranch Bureau, spoke to the board about the Memorandum of Understanding that NCCD has with the Bureau of Land Management and who the representative for the District will be at any BLM Meetings. Ms. Ogden will contact BLM and ensure that NCCD is on their mailing list for any upcoming BLM meetings and keep the NCCD Board updated.

2. Minutes –

- a. The meeting minutes for March 13, 2012 were reviewed and discussed. Kelly Burch made a motion to accept the minutes as presented, and Andy Anderson seconded. Motion passed.

3. Unapproved Vouchers/Status of Funds –

- a. The list of unapproved vouchers was presented and each expense discussed. Kelly Burch made a motion to pay the vouchers as presented, and Andy Anderson seconded. Motion passed. Status of Funds was discussed and bank statements reviewed by the board.

- 4. District Conservationist Update –** Adam Wyant gave the District Conservationist Update. It was as follows:
Shantel and I have been working on processing applications, conservation plans, maps, ranking, etc... for FY2012 EQIP, GRP, CSP, and WRP.
I met with Brock Burch and some of his FFA students to help them with the topic of Ag Waste for one of their speaking contests.

EQIP (\$247,806)

In process of finishing up everything and developing contracts:

4 applications approved with original county allocation and one more was funded with leftover money from other offices for a total of \$252,523 for the 5 applications

1 CSP application (has been preapproved)

CRP 1 application for sure and maybe another

Upcoming events

I will be on annual leave from April 30th to May 4th

Topics to Discuss

CRP sign up March 12 – April 6 extended until April 13th

Local Work Group Meetings will be coming up soon (haven't heard anything on this yet)

Shantel has asked for reassignment to be closer to home and has accepted an offer in Gallatin TN and starts on May 7th

5. **Grants Update** – Lisa Ogden gave the Grants Update. It was as follows:
 - a. **Department of Agriculture Water Testing Grant** –
 - The Elected Officials Update was mailed in March.
 - The new application for 2013-2014 water quality funding will be turned in by the April 30, 2012 deadline.
 - b. **TMDL Implementation Grant (North Platte River Watershed Project Implementation Plan – Segment I)**
 - The PIP was finalized and accepted. An agreement with DEQ is forthcoming. Ms. Ogden met with Jennifer Zygmunt and Jeff Clark, of DEQ, on 4/18/2012, to discuss grant management and reporting tools.
 - The Sampling Analysis Plan is still in the works with InterTech and RESPEC. A “final rough” draft is due by April 30th, 2012.
 - The RFP responses were given to board members to read, rate, and make comments. Please have ratings back to Ms. Ogden by May 1, 2012. Interviews are to be held May 4, 2012, here at the office.
 - c. **Level I Watershed Study** –
 - Proposals were received from WWDC. The Board was directed to read, rate and make comments and return to Ms. Ogden by April 19, 2012.
 - The Watershed Tour on March 19, 2012, was successful, with representatives from each of the four consultants making proposals on the Level I Watershed Study.
 - Interviews of three top rated consultants will take place on May 10, 2012, in Cheyenne. Anyone planning on going please let Ms. Ogden know.
6. **District Manager Update** – Lisa Ogden gave the District Manager Update. It was as follows:
 - a. The most up to date budget was handed out to board members to review and ask questions.
 - b. Tree Orders are 2950 sold to date, 3400 to date last year....Trees will be sorted on either May 16th or 17th depending upon date of arrival at the Casper College Ag Pavilion.
 - c. The Home Show was busy, with lots of interest in trees and polymer. We sold 70 bags of polymer this year.
 - d. Natrona County submitted a subdivision proposal for review by the board, entitled “Bell Valley Subdivision”. The soils report showed a high level of difficulty with housing development, but no major environmental concerns were voiced. Ms. Ogden will complete a letter to the County and include the Soils Report.
7. **Old Business**

No old business was presented.
8. **New Business**
 - a. Upcoming events were discussed.
 - a. FFA Annual Dinner April 17, 2012 at 6:00 p.m. – Poison Spider School
 - b. CPU Presentation – 7:00 a.m. City Hall 4/25/2012
 - c. 319 Grant Consultant Interviews – May 4, 2012
 - d. Level I Watershed Study Interviews May 10, 2012 in Cheyenne
9. **The next board meeting was set for May 8, 2012, at 7:00 p.m.**

Motion was made by Kelly Burch to adjourn the meeting, Andy Anderson seconded. Meeting adjourned at 8:37 p.m.

Submitted by Lisa Ogden,

Lisa Ogden, NCCD District Manager

Date

Supervisor, NCCD

Date

Supervisor, NCCD

Date